



CLUB:

DT STAFF:

1. FOUNDATION LEVEL: 2018

Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
1.1	Complete the annual Camanachd Association (CA) Affiliation Form.	Fully completed form annually	The Club must provide full details	
1.2	Club agree to abide by the CA Bye Laws and Policies.	Club Affiliation accepted	The Club agree as part of the Affiliation process	
1.3	Payment of Affiliation fee and Public Liability Insurance.	Registered on CA Sage system	Club affiliation confirmed on receipt of payment	
1.4	Office Bearers and contact details identified: Chairperson – Secretary – Treasurer. The club has an AGM.	Club Affiliation accepted Club AGM date confirmed	The Club must provide full details	
1.5	The club has a current constitution and a bank account that require 2 signatories.	Club constitution and Bank account details.	The Club must provide full details	
1.6	The club has a minimum of 1 team.	Team entered in CA competition	Entry application and payment submitted and accepted	
1.7	The Club agree an Annual Action Plan by April with their Development Team contact.	Annual Action plan agreed	The Club to provide full details	



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Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
1.8	All players/coaches registered, with full personal and contact details, and covered by CA individual insurance.	Details confirmed in CA Go Membership system	Clubs to update through the season	
1.9	The club has access to a pitch that meets the minimum requirements of the Camanachd Association.	Details provided by club and verified by CA Staff.	Byelaw 1.1 specifications	
1.10	Child Protection Officer/Health & Wellbeing Officer who has completed current training and ensures the Club has appropriate Policies in place which are promoted throughout the club.	Details confirmed in CA Go Membership system Policies: Equality & Inclusion – Child Protection - Anti-Bullying – Health & Wellbeing	Recruitment and Training support available from the CA.	
1.11	A minimum of 1 identified Coach who has a current Foundation qualification and is PVG certified.	Details confirmed on CA Go Membership system. Club Data base developed	Recruitment and Training support available from the CA.	
1.12	The team has an approved and complete First Aid kit.	Club produce kit and it is confirmed by CA Staff	Approved contents list provided by CA.	



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2. BRONZE LEVEL: 2018

Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
2.1	The club has achieved the FOUNDATION LEVEL within the past year and/or continues to meet the minimum operating requirements.	Checklist completed and verified annually.	CA Clubmark Accreditation Scheme	
2.2	The club has a 'Welcome Pack' for new members.	Pack provided by club and verified by CA Staff	Templates available from CA	
2.3	The club has access to regular facilities for training on which an annual risk assessment has been completed.	Details provided by club and verified by CA Staff.	Templates available from CA	
2.4	The club has sustainable access to a pitch that meets the minimum requirements of the Camanachd Association and on which an annual risk assessment has been completed.	Details provided by club and verified by CA Staff.	Templates available from CA	
2.5	The club has a minimum of two teams.	Teams entered in CA competition	Entry application and payment submitted and accepted	



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2. BRONZE LEVEL: 2018				
Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
2.6	The club has a completed and signed parental consent & medical consent form, compliant with Data Protection regulations, for each registered under 18 player.	Details provided by club and verified by CA Staff.	Templates available from CA	
2.7	A minimum of 1 identified Coach who has a current UKCC Level 1 qualification and is PVG certified for each team.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	
2.8	The club is affiliated to an appropriate local Sports Council where applicable.	Details provided by club and verified by CA Staff.	Information available from CA	
2.9	Additional Office Bearers and contact details identified: Fundraising – Medical – Facilities. The club has regular committee meetings.	Details provided by club and verified by CA Staff.	Templates available from CA	
2.10	All Office Bearers have a role descriptor and have undertaken initial induction training for their position.	Details provided by club and verified by CA Staff.	Template role descriptors available from CA	
2.11	Each team has an approved and complete First Aid kit plus an identified First Aider who has completed initial training.	Kits and contact details provided by club and verified by CA Staff	Recruitment and Training support available from the CA.	



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2. BRONZE LEVEL: 2018				
Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
2.12	Each team has an identified regularly active Goal Judge.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	
2.13	The club has a minimum of 1 Referee willing to train towards a Foundation qualification who will referee a minimum of 10 games annually.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	



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3. SILVER LEVEL: 2018				
Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
3.1	The club has achieved the BRONZE LEVEL within the past year and/or continues to meet the minimum operating requirements.	Checklist completed and verified annually.	CA Clubmark Accreditation Scheme	
3.2	The Club has a two year development & marketing plan	Plans provided by club and verified by CA Staff.	Templates available from CA	
3.3	The club produces regular news updates for members.	Details provided by club and verified by CA Staff.	Templates available from CA	
3.4	The club has access to regular facilities, for training on which an annual risk assessment has been completed. The facilities must include changing, showering and toilets for both male and female members.	Details provided by club and verified by CA Staff.	Templates available from CA	
3.5	The club has sustainable access to a pitch that meets the requirements of the Camanachd Association and on which an annual risk assessment has been completed. The facilities must include changing, showering and toilets for both male and female members.	Details provided by club and verified by CA Staff.	Templates available from CA	
3.6	The club has a minimum of one senior team and one youth teams.	Teams entered in CA competition	Entry application and payment submitted and accepted	



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3. SILVER LEVEL: 2018				
Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
3.7	A minimum of 1 identified Coach who has a current UKCC Level 1 qualification and is PVG certified for each team. A minimum of 1 identified Coach who has a current Foundation qualification and is PVG certified for each team.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	
3.8	Additional Office Bearers and contact details identified with role descriptors: Club Coaching Convener/Coaches Group – Youth/School Convener - Equality & Inclusion Officer.	Details provided by club and verified by CA Staff.	Templates available from CA	
3.9	Each team has an approved and complete First Aid kit plus an identified First Aider who has completed a recognised qualification.	Kits and contact details provided by club and verified by CA Staff	Recruitment and Training support available from the CA.	
3.10	Club to have completed Heartstart Camanachd training and have a Defibrillator.	Details provided by club and verified by CA Staff.	Training support available from the CA.	
3.11	Each team has an identified regularly active Goal Judge.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	



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3. SILVER LEVEL: 2018				
Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
3.12	The club provides a minimum of 1 qualified Referee available to officiate regularly at senior level and 1 at youth level. Minimum 10 games annually.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	
3.13	The club has its own active e-mail address that is administered by a minimum of two members.	Details provided by club and verified by CA Staff.	Support available from the CA.	



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4. GOLD LEVEL: 2018

Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
	Clubs will require to commit to a 3 year Development Action Plan	Action Plan provided and verified	Templates available from CA	
4.1	The club has achieved the SILVER LEVEL within the past year and/or continues to meet the minimum operating requirements.	Checklist completed and verified annually.	CA Clubmark Accreditation Scheme	
4.2	The club has its own active website and Facebook.	Details provided by club and verified by CA Staff.	Templates available from CA	
4.3	The club has sustainable access to a pitch that meets the requirements of the Camanachd Association and on which an annual risk assessment has been completed. The facilities must include changing, showering and toilets for both male and female members plus catering and disability access.	Details provided by club and verified by CA Staff.	Templates available from CA	
4.4	The club has as many teams as is practical on an annual basis.	Teams entered in CA competition	Entry application and payment submitted and accepted	



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4. GOLD LEVEL: 2018

Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
4.5	A minimum of 1 identified Coach who has a current UKCC Level 1 qualification and is PVG certified for each team. A minimum of 1 identified Coach who has a current Foundation qualification and is PVG certified for each team. A minimum of 1 identified Coach who has a current UKCC Level 2 qualification and is PVG certified and is responsible for the overall coaching strategy of the club.	Details confirmed on CA Azolve system	Recruitment and Training support available from the CA.	
4.6	Additional Office Bearers and contact details identified: Club/School contact for every school in area. Club Local Authority Sports Development contact.	Details provided by club and verified by CA Staff.	Templates available from CA	
4.7	Office Bearers who have all completed CA approved training.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	
4.8	Each team has an approved and complete First Aid kit plus an identified First Aider who has completed a recognised qualification.	Kits and contact details provided by club and verified by CA Staff	Recruitment and Training support available from the CA.	



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4. GOLD LEVEL: 2018

Ref No.	Minimum criteria	Examples of evidence required	Guidance notes	Date verified
4.9	Club to have completed Heartstart Camanachd training and have an appropriate number of Defibrillators.	Details provided by club and verified by CA Staff.	Training support available from the CA.	
4.10	Each team has an identified regularly active Goal Judge and back up if required.	Details confirmed on CA Go Membership system	Recruitment and Training support available from the CA.	
4.11	The club provides a minimum of 2 qualified Referees available to officiate regularly at senior level and 3 at youth level. Minimum 10 games annually.	Details confirmed on CA Go membership system	Recruitment and Training support available from the CA.	