

Board Meeting

29th May 2019

Attending

- Keith Loades (KL)
- Steven Mackenzie (SM)
- John Finlayson (JF)
- Willie MacDonald (WM)
- Daniel Palombo (DP)
- Derek Keir (DK) CEO
- Burton Morrison (BM)
- Ronald Ross (RR) Regional Development Manager

Apologies

- Wendy Chamberlain Partial (teleconference)
- Jock Turner Chieftain

1. **Welcome** - KL welcomed Burton Morrison as a new Board member.

Bereavements - The Camanachd Board wish to extend their condolences to the families and friends of Addie MacKenzie from Lovat aged 96 who played an integral role in shinty for many years.

Conflicts of Interest

None noted

Matters Arising

- a. Minutes of last meetings 27th March 2019
Proposer SM Second WM
Actions
 - Update website with January and March minutes DK

2. **Safeguarding in Sport** Children 1st

Lucy from Children 1st – Safeguarding in sport

- Lucy provided an overview of the new standards for safeguarding to the Board
- The importance of having the right people being in the right roles was highlighted as was safeguarding and protecting children and young people categories which will be broken down into 3 areas being Children, Adults and Sports organisation.
- RR confirmed that Shinty has a self-assessment tool available which has been updated and completed to date. Tonight's board induction is another part of the self-assessment.
- Children 1st will support Governing bodies to make sure they are compliant by 31st March 2020

- There are no concerns with the CA currently already at 81%, 2 areas still need to be completed.
- Standard 7 & 8 are main areas that the board are responsible for.
- Q What should we be discussing at board - (**GIRFEC** – Getting it right for every child) what to do and how to respond – Some cases can be dealt with at Club level and do not need to be discussed at board. When bringing items to the board, finer details like individuals' names can be left out.
- Child protection Policy was previously 100 pages – Children First have a club guidance policy available which is more condensed. Currently being reviewed and updated.

Actions

- Management of concerns – RR to catch up with WC **WC**
- RR to recommend pilot Clubs to children 1st for the survey **RR**
- RR To provide board with a bi-monthly Rag rated cases **RR**
- Board to review – Should we consider the voice of young people at a board level **KL**

3. CEO Update

DK

- a. #sportforlife
DK Updated the Board about the Staff away day and gave examples. A date for the next away day is 5th December.
 - Action plans have started to come in from Argyll & Bute (8 now completed and some others in progress)
 - DK thanked the board for recognition of staff following the previous board meeting and asked the board members to continue supporting and communicating with the relevant members of staff

4. Finance

DP

- a. Charitable Status Paper – After discussions it has been decided to draw a line under this and close the matter.
- b. 2018 Draft Accounts - DP got first draft from accountants earlier today and will need to look at them properly but on a first glance it seems we have not met de minimis.
- c. 2019 Budget*

Income

 - Not much change in income since the March Budget
 - Argyll & Bute funding has been secured
 - Discretionary fund has still to be applied for DK
 - DK confirmed an application for Inverness Common Good has been submitted.
 - Still looking for a sponsor for the Sutherland Cup DK has approached prospective businesses

Expenditure

Gilmour Sports – we are committed to spending ■

Actions

- DP to catch up with Deborah McPherson – Sage Support **DP**
- DP to finalise Accounts in July **DP**
- If we are to reach de minimus we would need to be approaching and securing even more potential sponsors.

5. Communications and facilities

JF

- a. Graduate Post – Marketing and Communications
 - Board confirmed grant to recruit graduate. HIE will fund in the region of [REDACTED] or up to 60% of graduate post.
- b. Facilities
 - CA agree to stay connected to and explore additional venues for shinty including the proposed UHI facilities in Inverness **JF**

Actions

- Finalise role description and draught advert and advertise for Post Graduate **JF and DK**

6. Competitions

SM

- SM advised that games are progressing well now after a slow start.
- Secure a date for the International which is taking place in Ireland this year.
- Announce venue for the Sutherland Cup as soon as possible. **SM**
- North v South will take place on the same day as Valerie Fraser
- Awards night – decision to be made on venue and date for awards **DK**
- South 2 – Questionnaire to be distributed

7. Youth

WM

- a. BM agreed to look into the guidance for a minimum age for adult shinty with reference to good practice from other sports. The CA recognise the Duty of Care element and have promoted this to date and wish to better understand the process being undertaken when young people participate in adult shinty **BM**

8. Officials

LB

- Officials group meeting held on 8th May, focused on descent toward officials. Next meeting to be held on 5th July
- Conference call between CRA and CA was held on 22nd May and was quite positive, discussed various items including recruitment, communications, interpretation of rules especially kicks and the trial of electronic match reports.
- Neil Macdonald has produced a questionnaire for all the referees, this will assist LB and help improve referee morale.
- Funding request from CRA to be considered at next finance meeting **DP**
- LB wanted to bring up the fact that AC & GC have been very supportive and helpful towards her in her new role.

Actions

LB to follow up with DS regarding sponsorship meeting

LB

9. AOCB

- a. 2019 Operational Plan
- b. WCA **LB**

Ladies going to Munster 5th October, Carnegie to agree on Ireland representative

- c. Coaching **BM**
 - BM had a meeting with PM & EM and now has a better insight to what they do on a daily basis and challenges they face.
- d. Risk Management Grid
 - i. Headguards in Shinty **KL**
KI & Graham Cormack to liaise evolving the helmets
- e. KL is now on Board for Shinty Memories Programme